

## **STUDENT TRANSPORTATION IN PRIVATE VEHICLES**

Students may not transport themselves or other students on school-sponsored -trips. A teacher, coach or other staff member may by given permission by the appropriate administrator to transport a student or small group of students for school or activity purposes in the employee's automobile. The employee must present proof that the vehicle and its occupants are adequately covered with insurance. Standing permission may be given school nurses and others who need to transport students frequently.

Employees permitted to use their cars for such purposes will be reimbursed at the standing mileage rate.

Adopted:      October 4, 1994