

**SCHOOL BUS STANDARDS, OPERATORS, VEHICLE OPERATION**

Uinta County School District No. Four has established and will maintain minimum standards for persons involved in the operation of school buses, including:

- (i) developing a written plan for the selection, training and supervision of persons whose duties involve the transporting of pupils;
- (ii) requiring each applicant for the position which duties involve the transporting of pupils to complete and submit an application form that includes a personal and occupational history;
- (iii) completing a check of successful applicant's driving record;
- (iv) ensuring the successful applicant has on file with the district, a copy of the medical examiner's certificate, required by the United States Department of Transportation;
- (v) requiring annual training consisting of not less than six (6) hours for persons whose duties involve the operation of school buses.

Uinta County School District No. Four has established and will maintain minimum standards for the operation of school buses, including:

- (i) all school buses shall undergo a safety inspection not less than two (2) times each school year, with one (1) inspection conducted by a person not employed by the school district. A copy of the inspection report will be filed with the school district;
- (ii) school bus operators shall perform a daily pre-trip inspection of their vehicles and report promptly any defect or deficiency discovered that may affect the safety of the vehicle's operation or result in its mechanical breakdown. Documentation of the inspections will be submitted daily and retained;
- (iii) operators of school buses equipped with lap belts will wear a properly secured lap belt at all times the vehicle is in motion;
- (iv) passengers in type A school buses equipped with factory installed lap belts will wear a properly secured lap belt at all times the vehicle is in motion;
- (v) at least twice during each school year the driver of each school bus shall hold an emergency evacuation drill. Proper documentation of each drill will be maintained on file with the school district;

- (vi) school bus routing and seating plans will be coordinated to eliminate standing passengers or exceeding the manufacturer's rating capacity for the school bus;
- (vii) school buses will operate with lighted headlamps at all times the vehicle is in motion;
- (viii) the service door of the school bus will remain closed at all times the vehicle is in motion;
- (ix) any accident involving a school bus which is required to be reported under W.S. 31-5-1106, will also be reported to the State Department of Education, on forms approved by the department.
- (x) Effective school year 2016-17, and each school year thereafter, all school buses transporting students to and from school and to and from student activities, as defined under W.S. 21-13-320 (b)(i) and (ii), shall be equipped with an external video system and may be equipped with an internal video system. Equipment specifications shall be prescribed by rule and regulation of the department.

Adopted: September 9, 1997  
Revised: June 16, 2015